

The British Flyball Association



Minutes of the Committee Meeting No 1 2013/14

Held on Sunday 28 April 2013

At The Manor Hotel, Meriden, Coventry.

Attendees; Sharon Allcorn, Jo Crosswell, Val Currie, Tony Cain, Rachel Child, Ray Lewis, Ellen Schofield, Dan Culley, Dave Long

- 1. Minutes of last meeting (No 03-2012/13)** Confirm as a true record of proceedings
- 2. Chairs Opening Address** The Chair thanked all of the committee for the time they give to the work on behalf of the BFA. Good sportsmanship and dog welfare continue to be at the heart of all we do and following the well-received reports at the AGM, the chair suggested continuance of these messages via the BFA official announcements and the associations publication; the Flyball Record.
- 3. Matters arising: Working Party Updates**
 - ❖ Website Working Party – work continues to utilise the skills and expertise within the working party whilst at the same time ensuring all the specific requirements are captured to form a solid foundation to go to tender for the future site and supporting database. The committee requested more regular updates from the working party and early sign off of the documents for tender.
 - ❖ Lights Working Party – work to define the exact scope of the lights build continues. The lights working party will document the specification to inform the Abtec order.
 - ❖ Measuring Device Working Party – Following the recent rule change at the 2013 AGM, the laser measuring devices have been issued out to accompany the light sets; both BFA and private. Reports to the committee showed that the measuring stick has proven to be heavier than expected and, despite being white, not as reflective of the laser beam. A decision was made by the committee to seek replacements.
- 4. Reports had been received from officials**
 - Lights Co-ordinator
 - Regional Representative Co-ordinator
 - Awards Co-ordinator
 - Show Secretary
 - Membership Secretary
 - Statistics Team
 - Height Card Administrator
 - Webmaster / Assistant Webmaster

Points raised by the officials were discussed at length by the committee and decisions were arrived at. Some areas of concern are to be addressed by raising awareness with members via the Flyball Record and by providing further instruction and training – for example in respect of poor paperwork from ring party members.

5. Finances

- ❖ Use of electronic banking facility has been introduced providing ease for future secure transactions with a full audit trail. This will be of benefit for paying the BFA regular suppliers. The Treasurer is investigating the acceptance of receiving online payments from Tournament Organisers for entries, lights hire, etc. Outputs from these investigations will be discussed in more detail at future meetings to arrive at decisions to further streamline payment and receipt processes.

6. Chairs Correspondence

- ❖ Confidential correspondence received by the Chair was discussed in detail by the committee, responses were sent.

7. Secretary Correspondence

- ❖ Confidential correspondence received by the Secretary was discussed in detail by the committee, responses were sent

8. BFA National Championships

National Championships 2013

The ground has been booked, the agreement signed and the deposit paid. The following services have been booked: Marquee, tables, chairs, toilets, showers, elsan cubes. Other items needed are being sourced.

Officials to provide the Administration, the Awards & Trophies Co-ordinator and the Camping Co-ordinator were agreed.

It was decided that a charge would be made for trade stands again this year. BFA member stands will be charged £50 for the weekend and Non BFA member stands will be charged £150 for the weekend, rescues will be allowed a stand free of charge, with approval from the committee.

Sponsorship for the BFA's flagship event are being considered.

Volunteers from the membership will be requested nearer the time to assist with directing arrivals to the assigned camping pitches.

Team entry fees will be £35 per team and camping will be charged at a flat rate of £20 for Thurs, Fri, Sat and Sunday nights.

A photographer has been arranged and other providers are being sourced. The St John's Ambulance will be on site as in previous years.

A tournament information pack will be produced.

More details will follow.

9. Any Other Business

The committee were requested to provide photographs to add to the contact page of the website to assist members to get to know their officials.

10. Date of Next Meeting

- ❖ The next meeting will be held via Skype on 23 May 2013 at 19:30