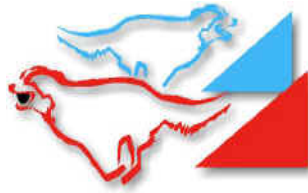


The British Flyball Association



Minutes of Committee Meeting No 4 -2003/04 To be held on Sunday 18th January 2004 At the Travel Inn, Coventry Commencing at 10.00 am

Present: Peter Roberts, Wayne O'Rourke, Penny Charlton, Doreen Smith, Dianne Halsted, Dave Long, Alison Booth, Betty Potts

1. MINUTES OF LAST MEETING (NO 2003/04-3)

Confirmed as a true record of proceedings.

2. COMMITTEE & OFFICERS

Dave, Betty, Dianne, Peter, Doreen, and Alison passed over job descriptions as agreed at the last meeting. The only job description still outstanding is Wayne.

3. MATTERS ARISING

- 3.1. Lisa has agreed if we pass costings for flags to her she will consider the possibility of Butcher sponsorship. Peter confirmed that Pods and Molten Magnets both have one of the BFA flag poles. Penny to check exactly who has BFA banners and poles, plus check whether MDS still require theirs. Betty/Penny to check the asset register.
- 3.2. Markfield certificates should be issued in the next week or so. Both seminars were well attended and received. In future these events should have an agreed and published limit to numbers to avoid a repetition of the problems which arose for at Markfield. It was agreed that we should ensure that the costs, especially for Head Judges should be kept to a minimum. A trainers and team captains seminar is booked for Anglesey in February.
- 3.3. BFA Lights – Dave reported that he was not too happy that the wires for the sensor stands are # open to the elements. Nuneatons are working on a different stand arrangement to make them more stable. The fault lights have not yet arrived from Roy. A lead is also still required to enable a read out to be on either side. Battery – Dave to purchase two leisure batteries for use with the lights. It was noted that the batteries must be charged prior to issue to a Tournament Organiser. The first booking for the lights is at Dundee. It was agreed that for the time being the lights should not be hired out without an 'expert' to accompany them.
- 3.4. Insurance for lights – should just be an add on to our existing insurance. Betty/Penny to trace the certificate and deal with matter.
- 3.5. Peter tabled recommendations for minimum safety recommendations for Dianne to circulate to the Tournament Organisers.
- 3.6. Update of shields is in progress
- 3.7. Update on awards section of website has been carried out.

4. REPORT BY REGIONAL REPRESENTATIVE COORDINATOR

- 4.1. Alison is currently working on a revised Getting Started leaflet which will be professionally printed. She is also working on 2 A3 sheets for issue to Regional Reps for display at shows. This item must be actioned in time for a 'mock up' to be available at the AGM.
- 4.2. Alison to put an advert in the Flyball Record to ask for more Area Reps. Team Captains names and telephone numbers will be issued unless requested otherwise.

5. STATISTICS CO-ORDINATOR (DOREEN SMITH)

- 5.1. High level certificates should be issued this week.
- 5.2. All new certificates are ready for issue as agreed by 1st January 2004.
- 5.3. The 'Guide to Tournament Organisers' was issued to the Committee and it was decided that its existence should be publicised in the Flyball Record and placed on the Website. Dianne to issue to Graham ready for issue to all new teams.
- 5.4. Awards have been calculated and are ready for issue to
- 5.5. Discussions were held regarding the awards for 2004 onwards.

6. SHOW SECRETARY (DIANNE HALSTEAD)

- 6.1. It was agreed that postal schedules should still be sent.
- 6.2. Everything up to date diarywise.
- 6.3. Although schedules are being loaded onto the website it was agreed that to facilitate this the BFA should provide a scanner for the Show Secretary's use.
- 6.4. Show Rules Page no longer required on Schedules – all that is required is a note to say that all BFA Rules Apply – Dianne to inform Show Organisers, Penny to note deletion in Rule Book, Diane to check whether Website needs to be amended. It was decided that the Guidelines for Show Organisers should be revamped to show any rules which are recommended to be shown. These new guidelines to then be added to the Rule Book.

7. SECRETARY'S CORRESPONDENCE (PENNY CHARLTON)

- 7.1. Application from Joanne Wilson (Northern Bytes) to become Head Judge – approved, proposed by Penny, seconded by Dianne
- 7.2. E-mail from Alison O'Rourke regarding the Bobby award – letter to be sent to Alison and Mad Mutts
- 7.3. E-mail from Graham regarding wording to rule changes – agreed as it will bring all the rules into line with each other. Change after AGM.
- 7.4. Correspondence from Anton regarding Living Heritage Shows. It has been agreed between Anton and the Barkshire Bandits to hold a series of limited shows at these venues.
- 7.5. E-mail from Judy Parker –
 - 7.5.1. Open shows against limited shows – only way round would be to limit – but to a large number of teams like say 60. – Penny to write to Judy
 - 7.5.2. Seed lists over the Winter – Peter to ask Judy Parker to submit a suitable proposal for discussion.

- 7.5.3. Multibreed points system - any change at this point would be a disincentive to the promotion of other breeds racing in flyball.
- 7.6. E-mail Jean Meeking – Resignation. Jean has kindly agreed to carry on until a new Editor can be appointed. Penny to insert an advert into the Record with applications to be forwarded to the Secretary. CV required showing ability to be provided indicating ability to use computer and access to a printer.
- 7.7. The points system was discussed and it was agreed that if Dianne wished she could raise it at the AGM - however the Committee did not at this point feel any change appropriate.

8. FINANCES - (BETTY POTTS)

- 8.1. Betty presented her accounts for the Committee. It was agreed that an adjustment to the membership fees should be raised at the AGM. £15 and £24.
- 8.2. Website – annual maintenance £405. An invoice for £1,200 (discounted price) for website design was passed by the Committee for payment. However it was agreed that in future all such expenditure for extraordinary expense should be approved by the Committee before the work has been done.
- 8.3. Update into the possibility of opening a deposit account. Betty has been advised that this is not advisable.

9. AGM 2004 –

- 9.1. Venue booked for 28th March 2004. Information leaflet going into next Flyball Record. Notice will have to be sent out independently to Record because of timing constraints.

10. SUMMER CHAMPIONSHIP 2004 –

- 10.1. Confirm dates, Venues and Format for 2004.
- 10.2. Has a date for the finals been booked in the Midlands 4/5th September?

Proposals to be submitted – Multibreed format Doreen to forward to the committee for consideration.

11. BUTCHER'S SPONSORSHIP

- 11.1. Happy to carry on with sponsorship. Wayne to be introduced as our Publicity Officer. Peter to discuss with Lisa whether Penny's shows could be sponsored.

12. MATTERS ARISING SINCE THE LAST MEETING.

- 12.1. Preparation for the 10th Anniversary of the BFA due this year.

Dave Long suggested the possibility of commissioning an Artist to paint a collage of flyball which could then be used to produce limited edition copies with 10th Anniversary on, these could be sold to the members. Unfortunately the committee felt that this would have a limited appeal for members and so should not be taken up.

- 12.2. Suggestion from Wayne re Polo Shirts – to be discussed later
- 12.3. Expenses for committee members – must be discussed. 10p/mile from home to the venue.
- 12.4. Purchase of box's and jumps for Regional Reps. To be discussed .

13. ANY OTHER BUSINESS

Howard's query

14. DATE OF FUTURE MEETING

Possibility of 22nd February to be discussed via email.