

## BFA Face to Face Committee Meeting 7 April 2019

	Apologies	None
	Present	Jenni Wallace, Katie Burns, Rachel Short, Justin Shearing, Will Whiteley, David Murdoch, Craig Burrows, Alicia Marsland, Jeannette Shelley.
	Minutes of last meeting	Minutes available and agreed
1a	Introduction of new committee	David welcomed the new committee.
1b	Committee Roles	Chair David Murdoch, Vice Chair - Justin Shearing, Secretary - Rachel Short, Treasurer - Katie Burns. All committee members agree with appointments.
1c	Confidentiality Agreement	All agreed and signed. Explained re means of communication - messenger, fb, email, skype. Aiming for fortnightly Skype. AM- can't do Mon and alt Weds. Trello for keeping up to date with tasks
1d	Committee Liaison	
2	Outdoor Champs	Deposit paid for marquees. CommsBus booked but no deposit paid yet. Need extra 10 toilets and 2 shower blocks. Need to sort fire extinguishers for camping fields. Welcome packs will be done by media team. Rosettes - need 3 quotes (CB to do) Sponsorship - Autarky confirmed food for 1/2/3 for all 3 comps. JS - to look into goody bags again. As well as stalls have some seminars/demos by professionals/troubleshoot your training sessions - JNS to approach possible providers. JW - need to reduce the amount of crew shirts. Discussed about mugs for helpers instead. JW to also get costs for caps. Running order - JS. Went through Trello. Champs theme - Silver. Judges prizes - AM to source ideas. Trophies for CHamps - JW happy to co-ordinate collection of trophies and take to local shop for tidying up and engraving.
2b	Indoor Champs	Judges prizes/trophies/awards/rosettes etc as for Outdoor. Discussion about whether to have speed trials on Friday evening. If so, schedule would need to be amended and teams informed. Not all teams may be available. To be discussed further. <b>BFA Merchandise:</b> Have stall at both Champs. Discussed getting large stockpile from Silverback and having stalls.
3	Post AGM organisation	

3a	ERS	Voting list updated at meeting with those who had voted in person at AGM. RS will ensure amended proposals and
3b	Minutes	Minutes to be done as soon as possible after ERS info sorted
3c	Voting	Opens 15/4 til 25/4. Hopefully results with us within 48 hours of vote closing
3d	New rules	Aim to have new rules typed up and published 2 weeks before 1/6/19.
4	Liaison updates	
a	Membership sec	
b	Stats	
c	Judges Board	
d	Regional Reps	
e	Media Team	
f	Show sec/Height/Accessibility/R	
5	Trophies	See Champs section for existing trophy plan. Need to work to get prices for milestone awards.
6	TuffSpun/storage	To be discussed on Skype
7	Crufts update	Await update
8	Regional Events	To be discussed on Skype
AOB	Young Members Working Party	
AOB	Starters Working Party	
AOB	Box working Party	
AOB	2020 AGM	
Meeting closed		
Date of next meeting		Skype. Arrange F2F before Champs (approx June)