

BFA Face to Face Committee Meeting 2/3 February 2019 - Goole

	Apologies	None
	Present	Sharon Allcorn, Jenni Wallace, Val Currie, Katie Burns, Rachel Short, Justin Shearing, David Murdoch, Craig Burrows, Will Whiteley
	Minutes of last meeting	Minutes available, agreed and signed by Chair
1	Driffield Site Visit	Productive site visit. Need extra 10 toilets and 2 shower blocks . Storage for rosettes and food in Rix Pavilion, plenty of camping space. Those committee members at Driffield at Easter can do recce to assess camping areas needed for Champs.
2		Champs - each dog in speed trial should race 3 times to be eligible to race in DE. Discussed re rule change or on tournament rules on entry form - agree on tournament entry. Can be checked at end of speed trial racing and any dog not raced 3 times the TC is informed the dog cannot race in DE. Champs fees: discussed increasing fees to £60 per team and camping to the equivalent of £10 per night (£30 indoor, £40 outdoor). Need to hire van to transport everything from storage to Driffield. Fire extinguishers to sort for outdoor areas. Skips to sort. ATV. Reduce clothing costs ?scrap crew t-shirts. Clear list on trello of what needs to be arranged and to be updated regularly. CB to sort showers, toilets, ATV
3	Confidential correspondence	
4	Committee planning	Agreed that to have 3 committee members going each year would leave a much more structured and sustainable committee. Concern re: Treasurer and Secretary going at same time as Chair. Those who could be up for early re-election should consider their position and whether they would be agreeable to standing early. Those who do would then serve a full 3-year term after re-election. Risk of not being elected if stand early.
5	AGM planning	ERS agreeable to dates. Need to re-announce AGM on 10th Feb.

5a	AGM rule proposals	Consider rules we want to revise. Breed list will make rule changes, BFA organised tournaments, non-UK teams (4.5), single side timers (4.10), 4.11 - remove "cheque" 4.13 re: seed times for BFA committee event, 5.8 multibreed, 5.9 number of people in the ring ?maximum number, A3.4 re---run, p21-22 formatting. Adding APES. Judges Board to look at interference rule to give more clarity. Appendix - ? need Discussion around size of ring, particularly indoors, change to minimum of 30' x 120' (remove approximately) A.1.6.1
6	Breed list	Breed list to go to Ali to be uploaded to website. Will to be contact for enquiries. Onus on owner to contact with dogs name, BFA number and evidence. Need to draft announcement (inc examples)
7	RWP review	WW spoken re starters document and thanked for effort but too complex. Need clear rules regarding what starters should be doing in a sanctioned format. See how the newly formed rules checking group functions.
8	Crufts	
8a	Leaflet to approve	
8b	Response to KC	
8c	Promo ideas	
9	Lights spares pack	Packs with spares in for Czech sets of lights. All agree to having spares packs. To order 2 packs to go with BFA Czech lights. Can then look at contents of pack and ascertain whether anything can be sourced in UK
10	Champs 2020	Indoor - dates held by Three Counties: declined 5/6 Sept. Dates available 5/6 July, 22/23 August. Outdoor - Driffield available 14-16th August. To provisionally book Indoor 22/23 August, Outdoor 14-16th for 2020. Royal Bath keen, ? Regional event 25/26 April 2020 (easter is 10-13 April), would be a qualifier for Champs. Block out dates with Maria 25/26 April, 14-16 Aug, 22/23 Aug. Email sent to Maria to block out dates in diary
11	Trophy Review	1. Champs winners - unanimous agreement of glass medals. Discussion about medals for Winners & Runners Up. To reduce cost we can have division number on the presentation box. To get 3 quotes. 2. Milestone awards - reduce engraving to "Award name, Dog" IBM - small blue, Plat - small clear, Pearl - small purple, Jade - small green, Chica - small red, Sapphire - medium blue, Diamond - medium clear, Opal - medium purple, Topaz - large blue, Bellestar - large clear, Emerald - large green
12	Google forms	Need to launch asap
AOB	Committee profiles	JS suggested a bit more info on website about who we are, jobs, other commitments etc to make members more aware of how we have other issues. Media Team have a similar idea with interviewing committee members to give the members more of an idea about the life of committee members.
AOB	AGM 2020	Date provisionally made for 4/4/20. Email to Maria to block dates out sent.

AOB	Skype frequency	Discussion about frequency of Skype meetings. We shouldn't need weekly Skype now. To utilise Trello more to keep up to date. Skype as planned for next week and review, but aim for fortnightly.
AOB	Lights	We should be promoting the use of BFA lights. Need to review the placement of BFA lights. Discussion around changing process - TO to contact Dave before schedule is out to ensure set of lights available and confirm booking, if TO wants to extend then to confirm lights before agreeing extension. If hosting a show then you MUST go through DL so he is aware where lights are. CB to liaise with DL to ascertain what DL sees as the best process. ?lights to be confirmed at time of application for tournament, cannot sanction a tournament if lights not confirmed.
Date of next meeting		Skype