

BFA Face to Face Committee Meeting 22/23 September 2018 (Leicester)

	Apologies	None
	Present	Sharon Allcorn, Jenni Wallace (via Skype), Val Currie, Katie Burns, Rachel Short, Justin Shearing, David Murdoch, Craig Burrows, Will Whiteley
	Minutes of last meeting	Minutes available, agreed and signed by Chair
1	Champs	Need to look for sponsorship for future. Discussion regarding dog food companies, outdoor gear, camping equipment. A team of 3 (DM, JS, CB) to work at pulling together ideas of companies to approach and prepare a presentation etc. Discussed about having animal charity stall at Champs ?rotate annually. General comments. Need to start shopping around for services rather than using same ones each year.
1d	Venues 2019 and beyond	Visit to Stoneleigh tomorrow. If looking at long-term relationship then potential of negotiating a deal for 3-5 years etc. . Plan for Skype Weds 8pm
2	Finances	Most of financial side is transferred to KB now, just needs old files etc (VC has brought) just needs to get paying in book to KB. Look at changing membership fees: Single £20, 1 adult, 1 child £25, Joint £30, Family (1-2 adults and all under 18's £35) Look at amending sliding scale to quarterly and reducing by 10, 20 30, 40% per quarter. DM to liaise with Ali to ensure renewals ready to go live 1st Nov. Thoughts about charging £1 to TC on renewal to retain their primary team name active. DM to speak to Ali to see if this is possible. Then all non-renewed TCs teams would be marked inactive and hence removed from map etc. Look at what we decided regarding reclaiming team names.
3	BFA 5-year plan	SWOT analysis: Once the document is drawn up there needs to be a central document/database including aims, objectives, actions plans, task breakdowns, SOP etc. treat the 5-year plan as our bible. JS will action. Suggestion that we have one big meeting with all officials once 5-year plan is approved to discuss and introduce it to all BFA Officials. WW suggested having weekly Skype to keep on top of everything, set dates well in advance (Tues, Weds, Thurs) on rotational basis. Weekly email the day before with bullet points, if not available then give your update. Monthly bulletin about our activity. JS suggested that tidy up rules and things that don't fundamentally affect rules of racing and constitution do not go to AGM.
4	Promotion of BFA etc	Logo to be launched 1st November when renewals go live....this is your new BFA. Reward and recognition - we reward fastest team, do we reward those who are consistent ?most div wins in a year, Team of the year award - those giving back to the association.
5	Young Members Award Scheme/ Kids Camp	Not yet met. It has been asked what we are doing for kids. DM to follow up
6	BFA Tuffspun	Issues - storage. Need 13 rolls. Plan how to set out....number all rolls, rolls 1-4 as racing lanes, then rotated as worn. Potential 3 year payback at maximum. £242 per roll +VAT. Message sent to Jeannette to order. Storage to be considered tomorrow. Sunday - decision made to change order to 15 rolls

7	Review of BFA Officials	see below
8	Updates	
8a	Judges Board	
8b	Lights co-ordinator	
8c	Stats	
8d	Height co-ordinator.	
8e	Webmaster	
8f	Veterinary Advisor	
8g	Show Sec	
8h	Awards	
8i	Membership Sec	
8j	Regional Reps	
8k	Rules Working Party	
8l	Media Team	
9	Video	Agree that only new logo to be added. Sharon to email Silverback and ask them to amend logo. RS to email Ali and advise we will get logo to him asap
10	Notification/clarification of moving teams	Covered in membership sec update
11	Incident Forms	Google form regarding incident reporting. If "one-off and they do right thing by pulling dog" then another comes about same dog etc we can offer support - training, advice etc. Any incident reports regarding judges should go to Judges Board. Several incidents occurred at Newark and Craig not aware, HJs MUST be informed of any kind of issues at the time, When received incident forms should be categorised: dog issues to committee, judging issues to JB. Online reporting, encourage reporting. Judges reports (google form ready). ?get 2 x RRs to co-ordinate reports. Get all officials to sign confidentiality agreements.
12	Starters - future governance	WW to ask RWP to look at (more for AGM)
13	Dog breeds	covered in membership sec update - breed list to be updated
14	BBC	RS updated the group about her conversation with BBC researcher.
AOB	Multibreed/Single breed teams	Discussion around MB champs. Concerns about level of entry, dogs running 3 days at Champs. Mentioned about a single breed team: teams of cockers, crossbreeds, collies, labs. Showcase event ?at Mona to attract entries. Invitational singles and pairs (breed, mini-maxi) etc. Taster event 2019, aim for Champs in 2020
AOB	APES	Looking at APES - Aces are planning to order a set but do not yet have finances. Discussion about whether we should buy a set and work with Aces and also order and have trials across the country.
Date of next meeting		Skype: Wednesday 26/9/18 @ 8pm