

## BFA Face to Face Committee Meeting 22 April 2018 (Solihull)

1	Apologies	None
	Present	Sharon Allcorn, Jenni Wallace, Val Currie, Katie Burns, Rachel Short, Justin Shearing, Will Whiteley, David Murdoch, Craig Burrows
2	Minutes of last meeting	Minutes available and agreed
3	Introduction of new committee	Sharon welcomed to Justin & Craig to the committee. We hope you enjoy your time as a committee member.
3a	Confidentiality Agreement	All agreed and signed by all members. CB suggested that this be rolled out to Judges Board, Regional Reps etc. All agreed.
3b	Committee Roles	Sharon expressed a wish to remain as Chair. Suggested about Katie & Juddy to both be signatories, with treasurer and deputy. Katie to be Treasurer, Juddy to be deputy. Discussion about deputy secretary - Will volunteered. Vice chair role discussed with SA not restanding. DM suggested - happy to be VC this year
3c	Communication means	Need to define our formal communication medium. Currently have fb page, messenger, email. FB page good for drafting emails - trial for 2 months, need new page - KB to set up. Emails for forwarding and comments. Messenger just for chit chat - no business on messenger.
4	Post AGM Actions	
4a	Minutes of last meeting	Rachel typed discussion throughout the AGM yesterday. She will proof read them and send out for comments.
4b	ERS	Rachel to continue to liaise with ERS for online vote
4c	Voting	149 ballot papers received at AGM. 151 voting members present (152 members but one under 18). Online vote opens 27/4 and closes 9/5
4d	Results	Hope to have results by the end of the week when voting closes. We may have to consider lead times for some proposals but will have to wait for results
4e	New rules	New rules into force 31/5/18. Rachel will get typed up as soon as poss after results available.

5	Data Protection	GDPR - principle is a tightening up on what people can do with information held. Huge fines. JS explained the biggest shift is that info can only be used for the intention for which it was intended. How we request it and stipulate what it is used for. TOs get data in and use on our behalf. Data protection policy - JS to draft policy. Will then be posted on blog/forum/BFAMO. Comes into force ?end April. Add as appendix to rules.
6	Committee Liaison	Agreed that all officials shall have a committee liaison. Reps: Jenni, Judges board: Sharon/Val, Heights: Katie, Web: David, Stats/Award: Juddy, Rules WP: Will, Accessibility: David, Lights: Craig, Membership: Rachel, Media: Katie, Vet: Sharon
7	Champs 2018	
7a	Indoor	Judges special would need a clipboard for communication positive and negative. Shields - some teams get them engraved themselves. Tell teams they can get them engraved themselves, same font/size etc. Base numbers on 20 divs
7b	Outdoor	? Spend some money to make more of an event. Sportsmanship award - individual/team, nominated by members entries into ballot boxes. DM - ? Junior divisions. JW to source pennants for judges special - all the same. Look at team pennants for 2019 25th year. ?all divisional winners to be presented on Sunday. Base on 50 divs. VC said not yet paid deposit
7c	Qualification	
7d	Catering	Pizza definite yes, delectable sundaes - yes, burger van to ring, cake lady - prompt her.
7e	Trade stands	
7f	Crew shirts/Judges prizes	Base numbers on 70 divs. Same logo on both, backs "indoor crew" "outdoor crew". Slate grey t-shirts. Judges prizes - no more t-shirts. Water bottles for Judges + normal t-shirt,
7 AOB	Rosettes	SA - will advise awardboard that same number of rosettes. ?change centre colours ?change design.
7 AOB	AA signs	No response from AA yet - VC to chase

7 AOB	Generator & Quadbike -	DM to source
7 AOB	Bar - Tam	JW has given numbers, licence will be sorted - 3w before. Will tick box for off-licence as people bring own alcohol. ?Card only bar, otherwise he needs to bring 4k in change.
7 AOB	Entries	Katie will take via google form. Needs help with sending emails etc. RS suggested JS. VC to assist if finance if account not switched over. JS to link with Kristian regarding running order. all queries via Champs email address. Camping numbers to go to DM
7 AOB	Risk assessments	DM to ask TJ for risk assessments.
7 AOB	Disabled access requests	Forward to Kerena
8	Champs 2019 venues	Outdoor - unsure about Catton SA received email from Oliver. SA clarified points, asked for confirmation that this year is booked - unless anything else comes up will see you next year. Concern that this is not a formal confirmation. SA - emailing to ask for confirmation and ask for invoice for deposit
9	Outstanding emails	Rachel will post drafts on fb page
10	EJS	2 sets ordered.
AOB	Lights request ?for sale	
AOB	Judges shirts	Suggested by Judges Board have a completely different shirt so they are identifiable. T-shirts given when judges qualify.
AOB	GoPro trial	Jason Basker asking if he can do trial with GoPro on measuring device. Agree that he can if permission is sought from TO, measurers an all dogs owners/handlers.
AOB	Future Face to Face meetings	Need to look at future dates. Put poll on fb page of dates throughout the year when people are available (check BFA diary). Confirmed to JS & CB that committee meetings are all weekend. ? Move around again. If over 3 hour drive then can stay overnight Friday. Aim for all day Sat and half day Sunday. F2F Jun/July, Sept/Oct, January, early March, post AGM
AOB	Regional Reps	
AOB	2019 AGM	Before Easter (21-24 April) - prefer Lode Heath School, better on Saturday. Likely early April.
Meeting closed		3.20pm
Date of next meeting		TBA - likely Skype